

# URGENT NOTICE SEPTEMBER 2014



## **ADDENDUM TO THE BYLAWS OF THE DISA EMMAUS COMMUNITY**

The clauses below serve to adjust the standard bylaws to the specific requirements of the DISA Emmaus Community. Where the number of the clause below corresponds to that of a clause in the Bylaws, the clause below replaces the clause in the Bylaws. Clauses with numbers not corresponding to a clause in bylaws are additional clauses to the Bylaws.

### **ARTICLE IV: Board of directors**

#### Section 2. Composition.

The board shall consist of twelve to fifteen (12-15) elected lay members and the Community Spiritual director.

#### Section 3. Terms of office.

- a) Laypersons on the board shall be elected by the Community members for three-year terms in three classes, each class having four to five members.

#### Section 4. Election of board members

- b) The nominating committee shall submit to the Board a slate of six (6) nominees to elect four (4) Board members or seven (7) to elect 5 Board members. Should less or more than four (4) Board members be required for appointment, then the nominating committee should submit a slate of two (2) more nominees than the number of candidates required for appointment to the Board.

### **ARTICLE VI. Meetings**

#### Section 2. Quorum

Fifty per cent (50%) of members plus one (1) member of the Board of Directors present at a duly called meeting shall constitute a quorum.

#### Section 3. Special meetings

Special meetings may be called by the chair or when requested in writing by a quorum of members of the board.

### **ARTICLE VIII. Walk to Emmaus/ Chrysalis flights**

Section 6: Leaving the premises during a Walk/Flight

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No team member will be permitted to leave the premises during a Walk/Flight/Journey for the purpose of purchasing supplies and/or other needs except in the case of a medical or family emergency. The need for supply fulfilment must be managed by the Board member responsible for this portfolio.

Section 7: Schedule for Team Formation for a Walk/Flight

Team Formation shall consist of four (4) monthly meetings of approximately six (6) hours long. All Team members are required to attend a minimum of three (3) of these meetings. Clergy persons are expected to attend these meetings as well but the Walk/Flight Spiritual Director and Assistant Spiritual Director(s) who will remain in residence on site for the entire Emmaus/Chrysalis three days should commit to attend ALL the Team Formation Days.

Section 8: Police clearance

Since Chrysalis deals with minors, Board and volunteering team members may be asked to provide a police clearance which will be kept on record by the Registrar until the expiry of the police clearance.

## **ARTICLE IX. Amendments to the bylaws**

Section 2. Community agreement to the amendments

If the amendments are voted in the affirmative by two-thirds vote of the board, they shall be circulated to the membership through the community newsletter, and if no petitions signed by at least 25 community members objecting to the amendments are received, the amendments will be considered adopted. Any objections must be received within 30 days of mailing of the notification. If an objection petition is received, the amendment will be considered void.

## **ARTICLE XI. Procedure document**

Attached hereto and forming part of the Bye-Laws is the Disa Community Minute x Minute Emmaus Walk Schedule.

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To respond to this notice,

please send an email to Cathy Levendall ( Communications Portfolio ) on

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